



# PRESENTS

## IEEE vTools

### Tutorials

**Topic:** Create a New Event from an Existing Event

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# Event/Report Administration – Manage an Event

VTTOOLS ▾

SEARCH

EVENT/REPORT ADMINISTRATION

VIEW FEEDS

ABOUT

CONTACT

Welcome,  

Schedule a New  
Event

File a Report for a  
Past Event



Welcome to your event  
administration  
dashboard! Recent,  
upcoming, and draft  
events are available for

Showing top 20 recent, upcoming and draft events that you can manage below.

[Visit the search page to find a specific event](#)



Recent Events



Upcoming Events



Draft Events

Title	OU	Date	Options
<a href="#">Advanced Synchronous Generator Topics</a>	R50017	09 Jan 2018	<a href="#">View</a>   <a href="#">Manage</a>
<a href="#">Future IEEE Houston Section Holiday Celebration: Keynote Sandra L. "...</a>	R50017	29 Nov 2018	<a href="#">View</a>   <a href="#">Manage</a>

Click on **“Manage”** to open Event dashboard and access volunteer options – **Creating from Existing**.

# Manage Event - Create from Existing

VTTOOLS ▾

SEARCH

EVENT/REPORT ADMINISTRATIO

VIEW FEEDS

ABOUT

CONTACT

Welcome, [User Name]

Click on "Create From Existing" to open a new event form and modify the contents.

Administration Home

Manage

View

Edit

Registrants

@Event

Create from Existing

Create eNotice from Event

Preview eNotice Content

Send Test eNotice Content

oliday Celebration: Keynote



Host

R50017 - Houston Section

Category

Technical

Date and Time

Location

Contact

Date: **29 November 2018**  
Time: **12:00 PM to 02:00 PM**

- Add Event to Calendar
- Outlook (vCal)
- iCal
- Google Calendar

United Way-Greater Houston  
50 Waugh Dr  
United States 77007

Email event contact  
<https://meetings.vtools.ieee.org>

Co-sponsored by Ernest Njouondo

# CREATE AN EVENT From Existing

VTTOOLS ▾ SEARCH EVENT/REPORT ADMINISTRATION VIEW FEEDS ABOUT CONTACT Welcome,

## CREATE AN EVENT

Please fill out the event information below to create an event. You can save your progress at any time and return to the form options.

Click on a **section** to expand and enter information for the event.

To open a section on the form, click on the section.

Only **one** section can be expanded at a time.

To go to the next section, click on another **section** or **Next**.

DETAILS

HOST

LOCATION

REGISTRATION & PAY

SPEAKERS

REPORT AND ATTENDANCE

HOST

Organizational Unit \* ?

R50017 - Houston Section

Contact Email \* ?

houston@ieee.org

Cosponsor Name ?

Extra Contact Information ?

✂ 📄 🗑 📁 🔗 <>

LOCATION

Address Line 1 ?

Washington Road

Address Line 2 ?

City \* ?

Princeton

Country, State/Province \* ?

United States

New Jersey

Postal Code ?

08544

Building ?

Robertson Hall

Room Number ?

G17

Map URL ?

http://m.princeton.edu/map/

Override Latitude/Longitude ?

Save as Draft

Cancel Create

Form **options** are displayed at the bottom of each section.

Click "**Save as Draft**" or "**Save & Publish**" to save your new event.

Save as Draft

Cancel Create

Save & Publish

Next ▾

# View new event announcement

Here is the **new** event, as it will be viewed by members and the public.

VTOOLS ▾ SEARCH EVENT/REPORT ADMINISTRATION VIEW FEEDS ABOUT CONTACT

## FUTURE IEEE HOUSTON SECTION HOLIDAY CELEBRATION: KEYNOTE SANDRA L. "CANDY" ROBINSON

[Tweet](#) [Share](#) [in Share](#)

**Registration Highly Recommended**


This is the Season for I, EEE, EE, E, E...the **IEEE Houston Section** cordially invites its members, future members, family, and guests to our Holiday Celebration meeting on Thursday, December 7, 2017. This year's meeting will be celebrated at the **United Way of Greater Houston** facility. A special door prize will be given to the best **Ugly Sweater** winner.

We also will be taking time out to say thank you to our Corporate partners that have supported the IEEE Houston Section Societies and Communities in a number of volunteer and community outreach activities. This year we are thankful to:


- [Aramco Services Company](#)
- [CenterPoint Energy](#)
- [Jacobs Engineering](#)

This year's holiday meal will be catered by [Peli Peli](#). Peli Peli's cuisine, is known as South African Fusion, which features authentic South African delicacies along with American steak, chicken and seafood favorites prepared by Chef Paul Friedman's South African style. This style includes marinades, seasonings and spices used in South African cuisine with Dutch, Portuguese and Asian influences.

- As seen on the Food Network and CNBC's Restaurant Startup
- Rated Top 10 in Houston on Tripadvisor & Yelp
- Best Restaurant Winner - 2017 Menu of Menus (Houston Press)
- 2017 People's Choice Award Winner - Greater Houston Restaurant Association

🕒 DATE AND TIME	📍 LOCATION	✉ CONTACT	📄 REGISTRATION
<p>Date: <b>29 November 2018</b> Time: <b>12:00 PM to 02:00 PM</b> All times are US/Central</p> <p>📅 Add Event to Calendar 📧 Outlook (vCal) 📅 iCal 📅 Google Calendar</p>	<p>United Way-Greater Houston 50 Waugh Dr Houston, Texas United States 77007</p> 	<p>Email event contact <a href="https://meetings.vtools.ieee.org/m/48372">https://meetings.vtools.ieee.org/m/48372</a> Co-sponsored by Ernest Njouondo</p>	<p>Admission fee applies ⓘ Starts <b>29 November 2017 12:00 AM</b> Ends <b>29 November 2018 11:55 PM</b> All times are US/Central</p> <p><a href="#">Register Now</a></p>

### 👤 SPEAKERS

 Candy Robinson of IEEE-USA  
Topic: **F-35 Program Overview**

We are at an inflection point regarding the threat environments in which we operate. In order to be a relevant actor in global security, a nation must build and maintain a core competency in Air Power. The F-35 redefines the multi mission aircraft. The features and current status of the fighter will be given, as well as a look ahead to 2018 and beyond.

Biography:

**Candy Robinson** is currently a Software Engineering Manager for Lockheed Martin, assigned to the F-35 program. She worked as a design and software engineer for Lawrence Livermore National Laboratory, the Superconducting Super Collider Laboratory, and for the Boeing Company. She has published papers at the IEEE Nuclear Science Symposium and for the SWE National Convention. She earned a BSEE degree from UT Austin, an MScS degree from UC Davis, and an MBA in Engineering and Technology Management from the University of Dallas. She is a member of the Fort Worth IEEE Section, and is **IEEE-USA President-Elect to be President in 2018**.

# Thank you!

## IEEE vTools

### End of the tutorial

Thank you for viewing the tutorial. Please remember to visit vTools' site (<http://vtools.ieee.org>) to learn more about our projects. If you have any questions regarding [vTools.Events](#), please email us at: [vtools@ieee.org](mailto:vtools@ieee.org).

Thank you!